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**MINUTES OF THE MEETING OF THE CABINET,  
HELD ON FRIDAY, 21ST MAY, 2021 AT 10.31 AM  
IN THE PRINCES THEATRE, TOWN HALL, STATION ROAD, CLACTON-ON-SEA,  
CO15 1SE**

<b>Present:</b>	Councillor N R Stock OBE	Leader of the Council (Chairman)
	Councillor G V Guglielmi	Deputy Leader of the Council & Portfolio Holder for Corporate Finance and Governance
	Councillor P B Honeywood	Portfolio Holder for Housing
	Councillor L A McWilliams	Portfolio Holder for Partnerships
	Councillor M C Newton	Portfolio Holder for Business & Economic Growth
	Councillor A O J Porter	Portfolio Holder for Leisure and Tourism
	Councillor M J Talbot	Portfolio Holder for Environment & Public Space

**Group Leaders Present by Standing Invitation:** Councillors E T Allen (Leader of the Tendring First Group), J B Chapman (Leader of the Independents Group), I J Henderson (Leader of the Labour Group), G G I Scott (Leader of the Liberal Democrats Group) and M E Stephenson (Leader of the Tendring Independents Group)

**Also Present:** Councillor G R Placey

**In Attendance:** Lisa Hastings (Deputy Chief Executive & Assistant Director (Governance) and Monitoring Officer), Damian Williams (Corporate Director (Operations and Delivery)), Richard Barrett (Assistant Director (Finance and IT) & Section 151 Officer), Anastasia Simpson (Assistant Director (Partnerships)), Michael Carran (Assistant Director (Economic Growth & Leisure)), Gary Guiver (Assistant Director (Strategic Planning and Place)), Andy White (Assistant Director (Building and Public Realm)), Ian Ford (Committee Services Manager), William Lodge (Communications Manager), Debianna Messenger (Work Based Learning Manager), Kai Aberdeen (Theatre General Manager (Technical)) and Matt Cattermole (Communications Assistant)

**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence submitted on behalf of Councillors on this occasion.

**2. MINUTES OF THE LAST MEETING**

It was **RESOLVED** that the minutes of the meeting of the Cabinet, held on Friday 23 April 2021, be approved as a correct record and be signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

No declarations of interest by Councillors were made in relation to any item on the agenda.

**4. ANNOUNCEMENTS BY THE LEADER OF THE COUNCIL**

There were no announcements made by the Leader of the Council on this occasion.

5. **ANNOUNCEMENTS BY CABINET MEMBERS**

There were no announcements made by Cabinet Members on this occasion.

6. **MATTERS REFERRED TO THE CABINET BY THE COUNCIL**

There were no matters referred to the Cabinet by the Council on this occasion.

7. **MATTERS REFERRED TO THE CABINET BY A COMMITTEE**

There were no matters referred to the Cabinet by a Committee on this occasion.

8. **LEADER OF THE COUNCIL'S ITEMS**

There were no matters submitted to the Cabinet by the Leader of the Council on this occasion.

9. **CABINET MEMBERS' ITEMS - REPORT OF THE BUSINESS AND ECONOMIC GROWTH PORTFOLIO HOLDER - A.1 - JAYWICK SANDS COVERED MARKET AND MANAGED WORK SPACE**

The Cabinet had before it a comprehensive report of the Business & Economic Growth Portfolio Holder (A.1) which sought its approval for the development of a Covered Market and Managed Workspace facility at Jaywick Sands and for the necessary associated decisions required to deliver the project, including seeking approval to use the land held in the Council's Housing Revenue Account (HRA) for non-housing purposes.

Cabinet recalled that it had adopted the Council's Back to Business recovery plan at its meeting held on 13 November 2020, which had confirmed that a bid had been submitted to the South East Local Enterprise Partnership (SELEP) for a new Covered Market and Managed Workspace facility at Jaywick Sands. Further to that, on 19 February 2021 Cabinet had announced the success of that funding bid in the Back to Business Delivery Plan and its intention to deliver the project for Jaywick Sands, *to 'support the local economy, grow local entrepreneurship, and grow and retain economic activity and job creation in the local area.'*

Members were informed that the project formed part of a wider regeneration initiative that aimed to lift Jaywick Sands out of the bottom decile of the Index of Multiple Deprivation, improving poor quality housing, stimulating economic growth and maximising the potential of the beach for tourism, improving the public realm and increasing flood resilience.

It was reported that the proposal had been developed in response to community needs as well as a wider assessment of demand for small business space in the wider area. There was a demonstrated undersupply of commercial space and a high level of demand for affordable light industrial, studio and basic office facilities within the area. Using the Council-owned vacant site in a very central location in Jaywick Sands presented the opportunity to draw this tenant market to Jaywick Sands, creating employment in the area and stimulating the secondary economy, alongside supporting

local start-ups and small businesses in the community through creating a pathway from very affordable market stall accommodation to renting permanent space.

Cabinet was made aware that the site formed part of approximately 30h of land purchased by the Council as part of the regeneration strategy for Jaywick Sands and was currently used for a local market. Whilst the bulk of the land would be utilised for new build high quality, flood resilient housing, it was also vital that employment opportunities were provided to support the regeneration and economic well-being of the area. The land was held in the HRA and the original intention of the delivery of housing being a key regeneration principle remained the long term objective with the place plan for Jaywick developing over time. Therefore, to use the land for a meanwhile use, an application was required to the Secretary of State to make the case for retaining the land within the HRA but using it for non-housing purposes to develop the land (albeit on a temporary basis – 10 to 15 years).

Members were advised that the Jaywick Sands Covered Market and Managed Workspace Project had originally sought to construct 13 affordable rent business units offering 9,500sq ft. lettable area and a covered local market of 10 affordable pitches. Alongside this, the project sought to improve the public realm in the area, which included the creation of a new community garden and a multi-purpose hard landscaped area which could also be used for outdoor markets and seasonal events.

Members were reminded that in September 2020 the Council had applied to the SELEP for funding under the Government's Getting Building Fund (GBF) and that in November 2020 the Council had been notified by the SELEP that its bid for funding in the value of £1.97m, had been successful. This award of funding, together with that allocated by the Council (£105,535), and by Essex County Council (£50,000), provided a total project fund of £2,127,535.

Cabinet was informed that the SELEP's award of grant was subject to two critical conditions:

1. that its Funding Agreement would not be issued unless the scheme secured Planning Permission by the end of July 2021. Project costs to that point were at the Council's risk. Should planning permission not be secured within the stipulated timetable, then the SELEP would withdraw its offer of grant funding.
2. the Council must spend its full allocation of GBF funding by March 2022. Failure to meet this condition could result in the forfeiture and repayment of the funding awarded.

The principal elements of the project and the associated timetable were as follows:

KEY ACTIVITY	TARGET DATE
Feasibility Study Concluded	March 2020
GBF Application Submitted	July 2020
GBF Award	November 2020
Appointment of Professional Team (Initial Design Work and Surveys)	December 2020
Appointment of Operating Partner (Business and Space Planning)	February 2021
Final Design and Cost Plan	April/May 2021

Planning Application Submitted	May 2021
Cabinet Approval	May 2021
Planning Application Determined	July 2021
Funding Agreement Issued by SELEP and Signed by TDC	July/August 2021
Detailed Design, Tender Documentation	July - September 2021
Building Contractor Procurement	July – September 2021
Construction	October 2021 – April 2022
Operating Partner Lease	March 2022
Building Open and Operational	April 2022

Members were aware that this project formed part of a programme of wider regeneration and would deliver an extensive range of positive social impacts to help alleviate the severe deprivations experienced by much of the Jaywick Sands community including increased employment opportunities, increased training opportunities, a rise in skills and employability, pride in the area, a rise in aspiration, especially amongst younger people, and significantly improved health benefits through affordable access to fresh foods. It was highly deliverable, relatively quick to implement and would be the catalyst to unlocking future opportunities in the most deprived neighbourhood in England.

It was felt that this project responded to social and economic changes exacerbated by Covid-19, including the lack of access to neighbourhood shops and services for everyday necessities within walking distance, as well as the need to support employment and generate inward investment and jobs growth in the community given that coastal communities were amongst those hardest hit.

Members were aware that the Project had been identified by Cabinet as one of the proposed Key Priority Actions for 2021/22 at its meeting held in January 2021 (Reference D1) and following consultation with the Overview and Scrutiny Committees, had been formally approved and adopted with milestones in March 2021. The project would form part of the Council's performance monitoring report for 2021/22.

Cabinet was made aware that in December 2020, the Council had moved to procure its Professional Team (HAT Projects) to lead on the technical design and cost planning of the proposed building and to manage the construction phase through to completion. Subsequently, in February 2021, the Council had selected its Operating Partner (COLBEA). COLBEA would assist HAT Projects with the Building Design (Space Planning) and prepare a Business Plan and Marketing Plan during the pre-construction and construction phases of delivery. It was proposed (subject to Cabinet, Council and Secretary of State's approval) that COLBEA would be contracted via a lease to manage the building when the facility was constructed and it became fully operational.

Members were informed that COLBEA had a long history in the provision of business support services and was experienced in the successful management of incubation and managed workspace. COLBEA's expertise and advice had led to some changes in the planned internal space arrangements of the building, which if approved would require additional funding in the value of £300,000.

It was reported that Essex County Council had indicated that it might be able to support this requirement and work was in hand to secure confirmation of this additional allocation.

The Portfolio Holder's report therefore presented two development scenarios for Cabinet's consideration, namely:

- Scenario A – this development scenario fitted the original funding allocation of £2,127,535; and
- Scenario B – this development scenario was based on an amended design and required additional project funding in the value of £300,000 (giving a total scheme value (£2,427,535).

It was this latter scheme that the Portfolio Holder proposed would be put forward in the Council's Planning Application.

Pursuant to the provisions of Cabinet Procedure Rule 1.5(ii) the Leader of the Labour Group (Councillor I J Henderson) requested that his Group's concerns about the following matters be recorded in the minutes of the meeting:-

- the current levels of deprivation in the West Clacton & Jaywick Sands Ward and whether there was a target to reduce them;
- how many residents were living in sub-standard housing in that Ward?;
- how many Council owned or social rent houses had been built in that Ward?
- when would the next phase of social housing in Jaywick Sands be built in order to take people out of sub-standard housing?
- who would be the Accountable Officer for this project following the retirement of Paul Price, the former Corporate Director (Place & Economy)?

The Leader of the Council (Councillor Stock OBE) requested that a detailed response be sent to Councillor Henderson on the above.

Having considered all of the information and advice contained in the Portfolio Holder's comprehensive report and its appendices:-

It was moved by Councillor Newton, seconded by Councillor G V Guglielmi and:-

**RESOLVED** that Cabinet –

- (1) formally approves the Jaywick Sands Covered Market and Commercial Space project to be delivered through the funding received from the South East Local Enterprise Partnership from the Government's GBF scheme;
- (2) agrees to the project being included within the 2021/22 Capital Programme with a budget of £2.428m funded by £1.97m from SELEP, £350k from ECC and £105k from the Council's existing budget relating to the provision of Housing in Jaywick Sands and authorises the Chief Executive to enter into the Funding Agreement with Essex County Council following consultation with the Portfolio Holders for Housing and Business and Economic Growth and the Section 151 and Monitoring Officers;
- (3) agrees, in principle, to the land on the north side of Brooklands, Jaywick Sands and known as the market site, Lotus Way, Jaywick Sands, Clacton-on-Sea, being used for the location of the Covered Market and Commercial space, subject to Secretary of State approval and planning permission being granted;

- (4) endorses the submission of a planning application for Scenario B, acknowledging that funding for the additional cost is currently being sought from Essex County Council;
- (5) authorises the Chief Executive, in consultation with the Portfolio Holder for Housing, to submit an application to the Secretary of State under Section 12 of the Housing Act 1985 seeking approval of the land held in the HRA being used for development on a meanwhile/temporary basis for non-housing purposes for the reasons set out within the Portfolio Holder's report;
- (6) recommends to Full Council to seek approval for submission of an application to the Secretary of State under Section 32 of the Housing Act 1985 to dispose of the land held in the HRA for a term of 10-15 years by way of lease to a third party to manage the covered market and commercial space once contracted, whilst the future regeneration of the area for housing purposes is developed;
- (7) subject to the Secretary of State's approval and following completion, the Council will look to adopt this building into its portfolio of assets;
- (8) subject to the Secretary of State's approval, agrees for the Chief Executive and Assistant Director (Governance) to agree the Heads of Terms for a Lease to COLBEA, as set out in Appendix Four to the Portfolio Holder's report with regards to future occupation of the site; and
- (9) authorises the Chief Executive, to complete the lease agreement on these terms and such other terms that may be considered necessary, in consultation with the Assistant Director (Governance) and the Portfolio Holders for Housing and Business & Economic Growth.

**10. CABINET MEMBERS' ITEMS - REPORT OF THE BUSINESS AND ECONOMIC GROWTH PORTFOLIO HOLDER - A.2 - THE 'LEVELLING UP FUND' - PROPOSED BID FOR CLACTON TOWN CENTRE**

The Cabinet had before it a detailed report of the Business & Economic Growth Portfolio Holder (A.1) which sought its approval for this Council to work with Essex County Council (ECC) to submit a bid to the Government's 'Levelling Up' Fund in order to secure monies towards delivering improvements in Clacton Town Centre that would help to rejuvenate the area, promote a shift towards electric vehicles and contribute towards achieving key elements of the 'Love Clacton Vision' that had been developed with local businesses and other stakeholders over the last few years.

Members were aware that since 2018, the Council had been working with local businesses and other stakeholders in order to develop the 'Love Clacton Vision' for the future of Clacton Town Centre and to identify measures aimed at boosting footfall and economic activity in the face of declining trade, shop closures and increasing problems around public perception. This had formed the basis for the Council's bid, working in partnership with ECC, to the Government's 'Future High Streets Fund'. Unfortunately, that bid had been unsuccessful and the Government had not awarded any funding to Clacton Town Centre, judging that the Council's proposal would not achieve a sufficient 'Benefit to Cost Ratio' (BCR) in respect of value for money.

It was reported that the Government had now launched a new fund, the 'Levelling Up' Fund designed specifically to support investment in places where it could make the biggest difference to everyday life, including ex-industrial areas, deprived towns and coastal communities. The Levelling Up Fund would invest in local infrastructure that had a visible impact on people and their communities and bring pride to a local area as it recovered from the economic impacts of COVID-19 – particularly measures aimed at regenerating a town centre, local investment in cultural facilities, upgrading local transport infrastructure and supporting carbon reduction (which reflected the Council's declaration of a climate emergency and its promotion of a shift towards electric vehicles).

Cabinet was informed that the 'Levelling Up' Fund differed from the previous Future High Streets Fund and its focus would be more on transport investments, regeneration and town centre investment and cultural investment with an expectation that some works would be implemented in the short term and within the remainder of the 2021/22 financial year. Local authorities were allowed to submit one bid per Parliamentary Constituency and the fund would focus investment towards projects that required up to £20million of funding.

It was felt that for Clacton Town Centre, the 'Levelling Up' Fund provided the opportunity to bid for money to progress some elements of the Love Clacton Vision and the previous Future High Street Fund proposals. The fund was however limited to three projects per bid so the Council would not be able to simply re-submit the previous Future High Streets Fund proposal without revisiting certain elements of it. For example, there was a stronger emphasis on promoting carbon neutrality and sustainable travel and a lesser emphasis on delivering residential development or large scale transformation.

The Portfolio Holder's report therefore sought Cabinet's authority to again work with colleagues in ECC to draw up and submit a bid for the Levelling Up Fund in respect of Clacton Town Centre that drew on those elements of the previous Future High Streets Fund submission that best met the objectives of the new fund as set out in the supporting prospectus and accompanying guidance.

During the consideration of this item and in response to concerns raised by Group Leaders, the Leader of the Council (Councillor Stock OBE) undertook to write to the Government to urge them to widen the scope of the 'Levelling Up Fund' scheme to encompass all sizes of coastal communities that may be suffering from levels of deprivation.

Having considered all of the information and advice contained in the Portfolio Holder's detailed report:-

It was moved by Councillor Newton, seconded by Councillor P B Honeywood and:-

**RESOLVED** that Cabinet –

- a) authorises the Assistant Director (Strategic Planning and Place), in consultation with the Portfolio Holder for Business and Economic Growth, to work with Essex County Council to submit a bid to the Government's 'Levelling Up Fund' in respect of Clacton Town Centre; and

- b) authorises the Assistant Director (Strategic Planning and Place) to utilise funds already set aside within the Council's budget for Clacton Town Centre projects and associated business case development to joint-fund any necessary further technical work required in support of the Levelling Up Fund bid.

**11. CABINET MEMBERS' ITEMS - REPORT OF THE LEISURE AND TOURISM PORTFOLIO HOLDER - A.3 - TOURISM STRATEGY FOR TENDRING**

The Cabinet had before it a report of the Leisure & Tourism Portfolio Holder (A.3) which sought its approval of the Tourism Strategy 2021-2026 and a work programme for the first year.

Cabinet recalled that, at its meeting held on 11 September 2020, it had approved the draft tourism strategy to be sent out for consultation for a two month period. Following that process, the final strategy was now presented for adoption.

Members were reminded that this five year plan replaced the previous strategy for Tendring, which had expired in 2016 and that tourism was estimated to be worth more than £402 million to Tendring, and was responsible for over 8,980 jobs, equivalent to 17.9% of the District's employment. To put matters into perspective, tourism had increased in value to the local economy by £115 million since the previous strategy had been written in 2010.

Cabinet was aware that the coronavirus pandemic had impacted significantly on the local tourism industry and that this strategy was tailored to extend 'back to business' support towards the recovery of the sector.

It was reported that the strategy set out a 10 point plan for delivery of the following objectives:

1. *Wealth creation*
2. *Job creation*
3. *Quality of life for local people*
4. *Long term growth of the tourism sector*

Members were informed that the strategy recognised that Tendring had wide attraction, with its towns and villages all having their own unique features, tourism offer and charm. It was important that the Council worked with partners to develop those unique selling points and promoted all of the District's component parts. From beautiful coastlines and visitor attractions, to picturesque countryside and heritage of international significance; the power of Tendring's tourism offer was in the diversity of its destinations and that should be embraced and marketed accordingly.

It was reported that there had been significant private sector investment in the local tourism industry in recent years, including multi-million pound investment into some of Tendring's key attractions. This had improved the quality of the District as a visitor destination and demonstrated local confidence and commitment to raising standards.

Cabinet was aware that the Council had invested in major projects such as the £36m Coastal Defence scheme for Clacton and Holland, creating tangible tourism assets in Harwich for Mayflower 400, was developing a scheme to celebrate the 150<sup>th</sup> anniversary of Clacton on Sea and public realm schemes to improve the appearance of the District.



Furthermore, the Council had invested resources into both organising and facilitating an expanding quality events programme in recent years. Building on the success of the nationally recognised Clacton Airshow and Harwich Illuminate, event organisers had felt empowered to bring events of national significance such as The Tour of Britain and the first 'on road' Motor Rally in England and Wales, to the Tendring District.

Cabinet was informed that the strategy recognised that tourism was a fast moving, agile economy and the Council was one partner in ensuring long term success. As such, this strategy had greater emphasis on the Council's role of facilitation than its predecessor. The strategy was also accompanied by a work programme for 2021/22, which set out actions the Council would take to deliver its strategic aims. It was recognised that this work programme was a live document and would adapt to a changing environment.

Having considered all of the information and advice contained in the Portfolio Holder's detailed report:-

It was moved by Councillor Porter, seconded by Councillor P B Honeywood and:-

**RESOLVED** that Cabinet approves the Tourism Strategy 2021-2026 and the work programme for 2021-2022.

12. **CABINET MEMBERS' ITEMS - REPORT OF THE CORPORATE FINANCE AND GOVERNANCE PORTFOLIO HOLDER - A.4 - SURRENDER OF THE LEASE OVER CARNARVON HOUSE, CARNARVON ROAD, CLACTON-ON-SEA**

The Cabinet had before it a report of the Corporate Finance & Governance Portfolio Holder (A.4) which sought its approval, in principle, of accepting a surrender of the lease over Carnarvon House, Carnarvon Road, Clacton-on-Sea.

Members were aware that the freehold of Carnarvon House was owned by Tendring District Council (TDC) and that it had been leased to NHS Property Services since April 1994 and had been used by them as office space for their sub-contractors and health providers. Over the last several years the building had been underused as subcontracts and health providers had changed and property had been rationalised. In May 2019 the last occupiers had vacated and the property had been vacant ever since.

It was reported that though the current lease to NHS Property Services was due to expire in March 2024, NHS Property Services had stated that it would like to surrender the lease to TDC and give the property back early so that their resources could be used elsewhere rather than on a vacant building. This would also provide TDC with the opportunity to do something else with the building now, rather than wait until the end of the lease in 2024 with the building empty for another 3 years.

Officers had negotiated terms for a lease surrender and those were set out in the related private and confidential report of the Portfolio Holder which would be considered later on in the meeting.

Having considered all of the information and advice contained in the Portfolio Holder's report:-

It was moved by Councillor G V Guglielmi, seconded by Councillor McWilliams and:-

**RESOLVED** that Cabinet approves, in principle, the surrender of the Lease over Carnarvon House, Carnarvon Road, Clacton-on-Sea.

13. **CABINET MEMBERS' ITEMS - REPORT OF THE CORPORATE FINANCE AND GOVERNANCE PORTFOLIO HOLDER - A.5 - UPDATE ON APPRENTICESHIP PROVISION OF CAREER TRACK**

The Cabinet gave consideration to a report of the Corporate Finance & Governance Portfolio Holder (A.5) which updated it on the activities carried out in regards to the apprenticeship provision, as part of the Career Track governance process required by Ofsted. The report also provided Cabinet with an update on its activities and sought its agreement for the priorities for the next 18 month period.

Members were reminded that Career Track had been established within Tendring District Council (TDC) in 1983. Since then it had continuously provided apprenticeship opportunities within the organisation and for other employers. Over the years the nature of the apprenticeships and the actual definition of "what is an apprentice?" had changed when Government priorities and focus had been amended as part of both education and employment policy.

Cabinet was aware that TDC's sustained commitment to the Career Track apprentice scheme had been a central plank of its work to develop a more skilled workforce and to "grow our own" employees of the future within Tendring.

It was reported that, in the last 10 years over 500 people had taken part in a Career Track apprenticeship programme and that the expected success rates for the end of the 2020/2021 year was 94%.

It was considered that TDC's Back to Business Agenda would add value to the Career Track Programme by improving opportunities and the quality of apprenticeship schemes for young people. That agenda would include providing small/medium employer wage incentives to encourage the engagement of 10 new employers and fund 25% of the apprentice's wages.

Members were advised that, following the Government's simultaneous overhaul of apprenticeship delivery rules with the introduction of the national Register of Approved Training Providers alongside the introduction of the Apprenticeship Levy May 2017, Career Track had maintained its accreditation and had successfully increased its offer both in terms of qualifications available and the range of employers it supported.

Having considered all of the information contained in the Portfolio Holder's report:-

It was moved by Councillor G V Guglielmi, seconded by Councillor Porter and:-

**RESOLVED** that Cabinet continues its support for Career Track and its priorities for the next 18 months, including an increased emphasis on supporting local firms as part of the Council's Back to Business priority.

14. **CABINET MEMBERS' ITEMS - REPORT OF THE PARTNERSHIPS PORTFOLIO HOLDER - A.6 - UPDATE ON COMMUNITY PROJECTS**

The Cabinet gave consideration to a detailed report of the Partnerships Portfolio Holder (A.6) which provided it with an update for a number of community projects that contributed to the organisation's Community Leadership role and sought Cabinet's endorsement of those projects.

Cabinet was aware that the Council's Corporate Plan 2020-2024 placed Community Leadership at the forefront of everything the authority did through the delivery of high quality, affordable services and working positively with others.

To deliver that aspiration, a number of community projects had been formed under the following themes:

- Health and Wellbeing
- Education
- Community Safety
- Regeneration and Skills

Members were made aware that Officers had been instrumental in the sourcing of, and application for external funding, for the delivery of a number of those projects. To date this had secured £4.3 million of funding for those initiatives.

Cabinet was informed that the Portfolio Holder's report provided it with an overview of the projects which had been identified in accordance with the role of the Council, as a Community Leader. This Council was not the statutory provider for Education, Health and Wellbeing, however, through influence and bringing stakeholders and partners together to share and improve practices, there were a number of areas where the Council could offer support to Education and Health providers and ultimately children, learners, patients and residents across the District.

Members were advised that these projects would continue to form the subject of regular updates to the Portfolio Holder for Partnerships and to the Community Safety and Health and Wellbeing Boards.

Members present congratulated and thanked the Portfolio Holder for Partnerships (Councillor McWilliams), the Assistant Director (Partnerships) (Anastasia Simpson) and the other involved Officers for all of the tremendous work and successful outcomes involved in the aforementioned community projects.

Having considered all of the information contained in the Portfolio Holder's detailed report:-

**RESOLVED** that Cabinet –

- a) endorses the projects listed within the Portfolio Holder's report as those which will continue to be supported in 2021/2022 in alignment with the Council's Corporate Plan priorities; and
- b) tasks officers with the production of a Community Engagement Strategy to support the work of these projects and that this is presented to a future meeting of the Cabinet; and

- 
- c) requests the Community Leadership Overview & Scrutiny Committee to continue to scrutinise this work programme.

**15. MANAGEMENT TEAM ITEMS**

There were none on this occasion.

**16. EXCLUSION OF PRESS AND PUBLIC**

It was moved by Councillor Stock OBE, seconded by Councillor G V Guglielmi and:-

**RESOLVED** that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Items 17 and 18 on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, as amended, of the Act.

**17. EXEMPT MINUTE OF THE MEETING HELD ON FRIDAY 23 APRIL 2021**

It was **RESOLVED** that the exempt minute of the meeting of the Cabinet, held on Friday 23 April 2021, be approved as a correct record.

**18. CABINET MEMBERS' ITEMS - REPORT OF THE CORPORATE FINANCE AND GOVERNANCE PORTFOLIO HOLDER - B.1 - TERMS FOR THE SURRENDER OF THE LEASE OVER CARNARVON HOUSE, CARNARVON ROAD, CLACTON-ON-SEA**

**RESOLVED** that Cabinet –

- (a) approves the terms for the surrender of the Lease, as set out in the current position section of the Portfolio Holder's report;
- (b) authorises the Corporate Director (Operations and Delivery) to complete the surrender on those terms and on such other terms that may be considered necessary by the Assistant Director (Governance);
- (c) approves the demolition of the current building and clearance of the site in order to mitigate costs; and
- (d) initiates the Property Dealing Procedure in order that future proposals for the site can be explored.

The Meeting was declared closed at 12.09 pm

**Chairman**